



MIAMI COUNTY
Community Action Council
Miami Metropolitan Housing Authority
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CODE OF CONDUCT
For staff and Board Members

In recognition that serving the Agency, whether as an employee or a board member is a public trust utilizing public monies, this Code of Conduct is established.

Accepting a position as either employee or board member, we accept this Code of Conduct as a guide to behavior:

- By respecting the dignity, rights and opinions of others;
- By protecting the reputation of the agency through avoiding legal, unethical or improper activities;
- By not using the agency for personal or family gain;
- By not accepting gifts (loans/entertainment/gifts) to influence agency business;
- By not disclosing agency's information that is confidential;
- By avoiding both actual conflicts of interest or appearance of such through disclosure and reporting potential conflicts of interest;
- By accepting the responsibility of implementing applicable program guidelines, rules and regulations;
- By supporting decisions of the board once made, both in private and in public;
- By promoting honesty and openness in all affairs of the agency;
- By observing the proper chain of commands in all matters;
- By calling attention to any issues that would adversely affect the agency;

In short, the integrity of the agency depends on the integrity of the agency's staff and board members. Violations of the Code of Conduct is subject to termination of staff through the personnel policy procedures and dismissal from the board of a member through the board's operating procedures manual

Date _____

Signature: _____

